

Public Health Local Oral Health Program

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Director

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Health Officer

San Bernardino County Local Oral Health Program Advisory Committee
2:30 PM – 4:00 PM
172 W 3rd St., San Bernardino, CA 92415 – 6th Floor Conference Room
5/30/18

MINUTES

Present:	
Absent:	

	AGENDA TOPICS	DISCUSSION	ACTION/RESPONSIBLE PERSON
I.	Welcome & Agenda Review		
II.	Local Oral Health Program Update <ul style="list-style-type: none"> • LOHP Staff • LOHP Objectives (Year 1-5) 	- Bonnie (DPH): <ul style="list-style-type: none"> ○ Welcomed everyone to the third LOHP Advisory Committee meeting. ○ Explained they have contracts finalized with Western University and subcontracted with COH for next steps. 	Bonnie: <ul style="list-style-type: none"> - Continue updating Advisory Committee about LOHP. All:

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	AGENDA TOPICS	DISCUSSION	ACTION/RESPONSIBLE PERSON
	Advisory Committee Roles, Responsibilities and Membership	<ul style="list-style-type: none"> ○ Hired one person for internal LOHP team who will start in 2-3 weeks. ○ Asked that for those who have not submitted their commitment letters to please sign and return them when possible 	<ul style="list-style-type: none"> - Sign and return letter of commitment if have not yet done so.
III.	Needs Assessment Update <ul style="list-style-type: none"> ● Quantitative Data ● Qualitative Data <ul style="list-style-type: none"> ○ Interviews ○ Focus Groups 	<ul style="list-style-type: none"> - Sahiti (COH): <ul style="list-style-type: none"> ○ Explained that they will attempt to complete the needs assessment within 3 months to find any gaps in data by using existing sources. ○ Will collaborate with Advisory Committee members to collect additional data. ○ Provided time for next advisory committee meeting: 3rd week in June, Wed/Thur. Will share data on oral health status of county residents. <ul style="list-style-type: none"> ▪ Will examine secondary data from Denti-Cal, Headstart/Early Headstart, Early Smiles, and WIC. ○ Thanked those who responded to workforce provider survey. ○ Received data from CHDP and team will begin calling Denti-Cal provider to get details about their services. ○ Attempting to send survey to Tri-County dental providers (many not denti-cal) and hoping to get 5-10% response rate 	Sahiti & Team: <ul style="list-style-type: none"> - Begin components of needs assessment: survey Denti-Cal and Tri-County dental providers as well as schools, develop questions and set up interviews with key informants and FQHCs, and coordinate focus groups. - Prepare data to be shared for next Advisory Committee meeting.

	AGENDA TOPICS	DISCUSSION	ACTION/RESPONSIBLE PERSON
		<ul style="list-style-type: none"> ○ Explained that for the needs assessment team will begin interviewing FQHCs and key informants, conducting focus groups, scanning for school based oral health programs, and considering surveying older adults in congregate meal sites. 	
IV.	<p>Basic Screening Survey (KG, 3rd Grade)</p> <ul style="list-style-type: none"> • Presentation • Discussion 	<ul style="list-style-type: none"> - Sahiti: <ul style="list-style-type: none"> ○ Explained that we're unable to do Basic Screening Survey with KG & 3rd by the end of this year so will begin next school year, hoping to complete it before end of December ○ Described that the BSS is a surveillance activity developed by CDC and used by every state in the country to look at untreated tooth decay, rates of sealants, and urgency of dental care. <ul style="list-style-type: none"> ▪ Will pick a representative sample of 23-30 schools within SB county and assess every KG and 3rd grader to see regional disparities by looking at tooth decay experience in KG and sealants in 3rd grade as well as surveying parents. - Dr. Kerstetter: <ul style="list-style-type: none"> ○ Explained that LLU is being broader in community service hours and moving from clinical provision into more assessment type 	<p>Sahiti Bhaskara & Team:</p> <ul style="list-style-type: none"> - Pull sample for SB school screenings.

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		part. They have 16 students with 4hrs each, every single week looking to be involved, so they can assist.		
V.	Forces of Change Assessment <ul style="list-style-type: none"> • Presentation • Break-out (potential) • Report-out 	- Sahiti: <ul style="list-style-type: none"> ○ Engaged Advisory Committee members in Forces of Change Assessment to identify trends, events, and factors that affect the County’s oral health and impact the initiatives/strategies that we undertake: <ul style="list-style-type: none"> ▪ Looked at opportunities and threats in: Social, Economic, Political (Local/State/Regional/National Laws and Politics), and Technological fields. 	Sahiti:	- Share notes from Forces of Change Assessment with Advisory Committee members.
VII.	Updates from committee members <ul style="list-style-type: none"> • Next meeting & adjourn 	- Sahiti: <ul style="list-style-type: none"> ○ Will send email in next few days for the next Advisory Committee meeting which will address data and key needs and gaps in SB County. 	Sahiti:	- Send email about next Advisory Committee meeting.
VII.	Tasks to complete before next meeting:		Person(s) Responsible	Deadline
	I. Fill out Advisory Letter of Commitment		All	
	II.			

	AGENDA TOPICS	DISCUSSION	ACTION/RESPONSIBLE PERSON	
	III.			
	IV.			
VIII.	Adjournment:	4:00 PM		
IX.	Next Meeting:	Date: TBD Time: TBD Location: TBD		

Minutes recorded by: Brian Hermosillo & Vanessa Montano