

Public Health Local Oral Health Program

Trudy Raymundo
Director

Corwin Porter
Assistant Director

Maxwell Ohikhuare, M.D.
Health Officer

Local Oral Health Program Advisory Committee Meeting
3:00 PM – 4:30 PM
172 W. 3rd St, San Bernardino, CA 92415– 6th Floor Conference Room
08/22/18

MINUTES

Present:	Asuncion Williams (DPH), Brian Hermosillo (COH), Bonnie Flippin (DPH), Crystal Horton (DAAS), Danica Borja (DPH), Dr. Sahiti Bhaskara (COH), Dr. Steven Goodwin (TurningWest), Dr. Tom Rogers (LLU), Helen Jung (LLU), Lizbeth Bayardo (COH), Margaret Ortiz (Assistance League), Rene Zembel (IRC), Stephanie Smith (Borrego Health), Vanessa Montano (COH), Yesenia Alvarez (Tri-County Dental Society), Marcia Espinoza (SAC Health Systems)
Absent:	Colleen Hancock (DPH), Cynthia Pledger (RUHS), Debra Billingsa-Merlos (DAAS), Dr. Alejandra Galindo-Magallanes (Assistance League), Dr. Conrado Barzaga (COH), Dr. David Kadar (Parktree CHS), Dr. Gary Kerstetter (LLU), Dr. Gemma Gonzalez (SAC Health System), Dr. Osvaldo Garcia (Assistance League), Dr. Wonha Kim (LLU), Gabriel Uribe (IEHP), Genevieve Gillespie (Preschool Services), Heather Blum-Wellons (WIC), Jackie Yi (CHAISR), James Atkins (DPH), John Fields (Tri-County Dental Society), Jose Solorzano (IEHP), Joseph Prologo (Preschool Services), Lavinia Johnson (IRC), Martha Valencia (Kaiser), Michelle Siner (First 5 Riverside), Scott McGrath (First 5 SB), Susan Fanta (DPH), Travis D. Tramel (Geri Smiles), Winnie Kimani (DPH)

	AGENDA ITEM	TOPIC	DISCUSSION	ACTION/RESPONSIBLE PERSON
I.	Welcome & Agenda Review		Bonnie:	

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	AGENDA ITEM	TOPIC	DISCUSSION	ACTION/RESPONSIBLE PERSON
			<ul style="list-style-type: none"> Went over housekeeping rules 	
II.	Introductions		All: <ul style="list-style-type: none"> Advisory committee members introduced themselves, their organizations, and roles within their orgs. 	
III.	Local Oral Health Program Update <ul style="list-style-type: none"> LOHP Staff LOHP Objectives 		Bonnie: <ul style="list-style-type: none"> Presented Danica as Health Specialist with LOHP and stated that they will be hiring more members to the team in the coming weeks Working through objectives and needs assessment with COH Has been connecting with orgs throughout the county to learn challenges and gaps and looking to meet with others Danica: <ul style="list-style-type: none"> Introduced herself and her role with the LOHP. Is working to connect with agencies throughout county 	Bonnie: <ul style="list-style-type: none"> Continue updating Advisory Committee on the LOHP
IV.	Needs Assessment Update <ul style="list-style-type: none"> Quantitative Assessment Qualitative Assessment Asset Mapping 		Sahiti: <ul style="list-style-type: none"> Introduced objectives of the LOHP Presented methodology of the needs assessment <ul style="list-style-type: none"> Examined secondary data sources Is collecting primary data through key informant interviews and focus groups. Reviewed indicators Advisory Committee had agreed to look at for needs assessment: 	Sahiti: <ul style="list-style-type: none"> Follow up with Dr. Rogers and provide information we're attempting to collect with LOHP Share cities within regions to AC so they may provide feedback on venues to visit

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			<ul style="list-style-type: none"> ○ Demographic and socio-economic characteristics ○ Oral health behaviors, knowledge, perceptions, and barriers ○ Access to oral health care ○ Oral health outcomes ○ Indicators related to dental disease risk reduction ○ Oral health care system/environment ● Provided status updates on needs assessment: secondary data, primary data (quantitative/semi-qualitative & qualitative) ● Presented the types of focus groups we're attempting to contact for needs assessment ● Shared update and methodology on Basic School Screening: <ul style="list-style-type: none"> ○ Will be 36 randomly selected schools visited between Aug-Dec 2018 <p>Dr. Rogers:</p> <ul style="list-style-type: none"> ● Mentioned using Esri (mapping system) from LLU school of Public Health to support program 	<ul style="list-style-type: none"> - Email Stephanie Smith about schools in high desert area - Send leadership presentation out to Advisory Committee for feedback prior to meeting on Sep - Send Advisory Committee chart of initiatives going on throughout the county from Michelle Siner - Share foundational principles for Strategic Planning to Advisory Committee members for feedback <p>Dr. Goodwin:</p> <ul style="list-style-type: none"> - Share ground rules to stakeholders before strategic planning meetings
V.	<p>Strategic Planning Updating</p> <ul style="list-style-type: none"> ● Background, process, and timeline ● Partners, meeting venues and dates 		<p>Sahiti:</p> <ul style="list-style-type: none"> ● Introduced Dr. Goodwin with TurningWest who will be on board for strategic planning process ● Gave background on strategic planning: <ul style="list-style-type: none"> ○ State directive is to develop strategic plan for county that is stakeholder driven and act as informing document for future projects ● Presented timeline for Strategic Plan 	

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			<ul style="list-style-type: none"> ○ Stakeholder and community meetings (4-5) ○ Workgroup meetings (1-2) ● Shared details on stakeholder meeting structure for strategic planning – NO AC meetings for 2 months will be replaced by Stakeholder Meetings ● Attempting to get buy-in for SB DPH Leadership – meeting on 9/6 ● Asked about meeting venues for Strategic Planning meetings: <ul style="list-style-type: none"> ○ East Valley ○ West Valley (Fontana) <ul style="list-style-type: none"> ▪ Crystal suggested DBH Auditorium Pepper & Foothill ▪ Dignity Health, St. Bernardine’s (on site conference room) ○ Mountain Region <ul style="list-style-type: none"> ▪ Big Bear – Rural Health Center Conference Room ○ Low Desert <ul style="list-style-type: none"> ▪ Yucca Valley ○ High Desert: ○ Schools in Victorville, Adelanto, Barstow; St. Mary’s - have some meetings in late afternoon and evenings <p>Bonnie:</p> <ul style="list-style-type: none"> ● Shared that the plan for the county is to work with stakeholders to support each other and mission to improve oral health 	

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			<p>Dr. Goodwin:</p> <ul style="list-style-type: none"> • Presented Spectrum of Public Participation and engaged group regarding level of involvement <ul style="list-style-type: none"> ○ Our group: <ul style="list-style-type: none"> ▪ Crystal stated that group fell within collaboration: different perspective with common goal and mission; here to collaborate ▪ Stephanie stated that group was in all the way through spectrum: informing, consulting, involved, collaborating, and empowering – moving the process through ▪ AC to some degree would be part of empower. Collaborate 2.0 ○ Public - asking of stakeholders: <ul style="list-style-type: none"> ▪ Sahiti: Consult; from those meetings they may move toward collaborate ▪ Dr. Goodwin: go back to these stakeholders to show them what we did, “This is what we’re asking of you, this is what we’re promising you” • Shared “ground rules for effective groups” <p>Sahiti</p> <ul style="list-style-type: none"> • Will send leadership presentation out to AC for feedback, provide info from Michelle Siner and initiatives going on 	

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			<ul style="list-style-type: none"> • Shared foundational principles of planning process, which underly everything of Strategic Plan <ul style="list-style-type: none"> ○ Will be shared to AC for feedback then presented to leadership and stakeholder meetings 	
VI.	County/Regional Program Update			
VII.	Closing Remarks and adjourn		<p>Sahiti:</p> <ul style="list-style-type: none"> • Stated that there will be no meeting for the next 2 months, strategic planning meetings will take place instead, but will be in contact with Advisory Committee members <p>Bonnie:</p> <ul style="list-style-type: none"> • Shared that they are working on getting website to share information and feedback • Will be emailing about dropbox or drive to share documents to Advisory Committee • Presented LOHP Fact Sheet • Share flyer for opening for public health dentist 	<p>Bonnie:</p> <ul style="list-style-type: none"> - Create Dropbox/Google Drive folder to share documents with Advisory Committee - Send pdf of flyer for public health dentist opening
VIII.	Adjournment:	04:30 PM		
IX.	Next Meeting:	Date: TBD	Time: TBD	Location: TBD